



SUNY POLY FOUNDATION

Employee Giving Form

Please visit www.sunypoly.edu/foundation/employee-giving to make your gift online.

Name _____ Department _____

Home Address _____

City/State/Zip _____ Email _____

Home Phone _____ Cell Phone _____

Step One – Payment Options		
Option 1: Payroll Deduction* <input type="checkbox"/> I give the SUNY Poly Foundation permission to direct \$ _____ per pay period for the purpose(s) indicated below until further notice. <input type="checkbox"/> I give SUNY Poly Foundation permission to direct a total amount of \$ _____ annually over 26 pay periods for the purpose(s) indicated below.	Suggested Amounts	
	Per Pay Period	Annual Gift
	\$57.70	\$1,500 [^]
	\$38.47	\$1,000
	\$19.24	\$500
	\$14.04	\$365
	\$9.62	\$250
	\$3.85	\$100
	\$2.00	\$52
	[^] President’s Society Membership	
	Option #2: Direct Gift <input type="checkbox"/> My gift of \$ _____ is enclosed. (Check payable to SUNY Poly Foundation) <input type="checkbox"/> Bill my credit card for \$ _____ CC# _____ Exp. _____ CV _____	

Step Two – How to use my Gift	
<input type="checkbox"/> Emergency Scholarship Fund <input type="checkbox"/> Annual Fund in support of merit scholarships <input type="checkbox"/> Wildcat Athletics	<input type="checkbox"/> Academic Program: _____ <input type="checkbox"/> Other Designation: _____

Step Three – Other Information	
<input type="checkbox"/> This gift is made in honor/memory of (circle one): _____	<input type="checkbox"/> I have remembered the SUNY Poly Foundation in my estate plans. <input type="checkbox"/> I would like more information about including the SUNY Poly Foundation in my estate plans.

*To the Office of the State Comptroller: I hereby authorize you to deduct from each of my biweekly checks the deduction amount indicated above for the purpose of contributing to a campus-related Foundation and to transmit such withholding amount to the organization. I understand the authorization may be revoked at any time by written notice filed with my payroll office.

Signature: _____ Date: _____

The SUNY Poly Foundation is a 501c3 not-for-profit organization (EIN 23-7412413). All gifts are tax deductible as allowed by law.

Please return this form to: SUNY Poly Foundation, 100 Seymour Rd., Utica, NY 13502 or email foundation@sunypoly.edu

Thank you for your gift!