

Academic Affairs Committee  
Minutes for November 19, 2013  
Approved December 18, 2013

Members present: Patricia Murphy, Dan Jones, Andrea Dziubek, Linda Weber, Elizabeth Campbell, Daryl Lee, John Lasher, Jennifer Phelan.

1. The committee approved the minutes of the April 16, 2013 meeting.
2. The committee amended and approved the minutes of the October 29, 2013 meeting.
3. D. Lee informed the committee that it was likely that the committee would need to meet in December 2013.
4. The committee continued its discussion regarding a SUNYIT transfer grade policy in light of SUNY's mandate that campuses establish such a policy. The committee determined that a policy that: 1) allowed programs to set minimum requirements for program courses; 2) established a C- minimum grade for General Education requirements; and 3) permitted the transfer of credits for D grades for open electives balanced the needs for maintaining academic standards and providing flexibility. The committee directed the chair to draft language for this policy and will review at its next meeting.
5. The committee began discussing J. Phelan's request to consider adopting a standardized four-year program of study template in light of the SUNY mandate that all programs publish four-year programs of study by January 2014. J. Phelan will provide additional sample programs of study formats for the committee to review at its next meeting.
6. The chair advised the committee of the Provost's request to develop a policy for awarding posthumous degrees. The committee will address this issue at its next meeting.
7. Meeting adjourned.