

# ***SUNYIT College Council***



Monday, August 18, 2008 at 6:00 PM  
President's Conference Room  
Kunsela Hall, Room B203  
SUNYIT Campus

**Attending:** Patrick H. Brennan, Chairman; Joseph J. Corasanti; Patrick J. Donovan;  
Richard A. Frye; Jonathan I. Lawrence; Sandra Lockwood

**Regrets:** George F. Aney; Theodore C. Max, MD; J. Douglas Robinson; Allen Harrison, Jr.,  
SUNYIT Alumni Advisory Board

**Guests:** Bjong Wolf Yeigh, SUNYIT President

Roger Cavallo, Chairman, SUNYIT Faculty Assembly

Rosemary Mullick, SUNYIT Vice President for Academic Affairs

Bill Murabito, SUNYIT Vice President for Student Affairs, Enrollment Management and  
Development

Bruce E. Reichel, SUNYIT Vice President for Administration

Valerie Fusco, SUNYIT Director of Institutional Research

John Swann, SUNYIT Director of Campus Communications

## **PROPOSED MINUTES**

1. Chairman Patrick H. Brennan called the meeting to order at 6:45 PM and welcomed the group. There were no minutes of the last meeting.
2. President's Notes:
  - a. Dr. Yeigh introduced the President's Cabinet members and Roger Cavallo.
  - b. Dr. Yeigh proposed the Council meet four times per year, with the agenda including brief, summary reports from the President and Vice Presidents, and a discussion of one substantial item.
  - c. Dr. Yeigh proposed a permanent binder of Council documents for each member, to be kept in the President's Office. The consensus was approval.
  - d. Status of the Institution
    - i. Dr. Yeigh is optimistic—the institution is poised to move forward. There are challenges and issues, including the NYS budget cuts that began while Dr. Yeigh was a candidate for the Presidency. Over 10% of SUNYIT's operating budget has been cut.
    - ii. Dr. Yeigh's plans for the campus include three strategic objectives and two tactical objectives:
      1. Strategic Objectives
        - a. Financial Equilibrium
          - i. Sustain enrollment growth
          - ii. Expand philanthropy
          - iii. Broaden external programs: scholarly research, corporate partnerships, community college partnerships
        - b. Academic Success
          - i. Propose and implement new degree programs outlined in MOU
          - ii. Enhance current degree programs
          - iii. Strengthen student support services

- iv. Support and grow faculty
- v. Improve student retention: currently 70% (SUNY System average), with the goal to exceed the SUNY average
- c. Capital Programs: all four projects are necessary for growth:
  - i. Student Center
  - ii. Athletic Complex
  - iii. Dormitory
  - iv. Advanced Technology Center: residence for the School of Information Systems and Engineering Technology

## 2. Tactical Objectives

- a. Upgrade communication within the campus and with the community
  - i. Establish President's Blog
  - ii. Post minutes of President's Cabinet meeting
  - iii. Develop SUNYIT's web presence
  - iv. Boost communication with alumni and the community
- b. Fortify assessment programs
  - i. Employ surveys for continual improvement
  - ii. Support and build campus assessment procedures

## 3. President's Cabinet Briefs:

- a. Academic Affairs: Rosemary Mullick
  - i. Two new degree programs approved and marketed
    - 1. BS in Criminal Justice
    - 2. MBA in Health Services Management
  - ii. Three program revisions proposed
  - iii. Four programs announced, with external review underway.
  - iv. Two accreditation visits planned for Fall 2008

1. School of Business initial accreditation visit in October
  2. School of ISET technology programs: re-accreditation visit in November
  - v. Partnerships under development
    1. School of ISET with Nanchang University, China
    2. School of Nursing and Health Systems + Department of Psychology and Sociology with various universities in Brazil
  - vi. Review of School of Nursing and Health Systems partnership with St. Elizabeth Hospital
- b. Administration: Bruce Reichel
- i. Budget
    1. Increases in areas which could not remain flat: collective bargaining, hiring of adjuncts since we're holding down faculty numbers, utilities
    2. State funding did not meet our projections. State will fund only 1811 FTE, while our Fall 2008 enrollment is projected to be 1970 FTE. Campus response: pulled from reserves, cut temporary service funding, requested SUNY System continue transitional funding.
    3. Currently, partial allocations have been made for each school and area. Campus has upheld our commitment to the financial plan.
  - ii. Capital Projects
    1. Currently underway: redesigned front entrance to Kunsela Hall with heated walkway, three new entrance signs for campus, relocate electrical systems in preparation for Athletic Complex (cost approximately \$600,000).
    2. Construction projects:
      - a. Student Center groundbreaking planned for October, projecting bidding this fall, with construction projected to begin in Spring 2009 and occupancy projected for Fall 2010.
      - b. Athletic Complex occupancy projected for Fall 2010.

- c. Advanced Technology Center funding has not been finalized and NYS Legislature has placed ceiling on awards. Mr. Reichel plans to determine programming for ATC during AY 2008-2009.
  - d. 250-bed Dormitory, specifically for freshmen, occupancy projected for Fall 2012.
- 3. Discussion of campus housing. Projecting small housing shortage next year, with a larger shortage in year after. Developing relationships with local landlords to provide off-campus housing. Dorms must be financially self-sustaining. Construction of new dorm will take two to three years.
- c. Student Affairs and Development: Bill Murabito
  - i. Enrollment
    - 1. Fall 2008 enrollment projected to be 1969 FTE; actual numbers are headcount of 2892 (2312 undergraduates, 580 graduates) and FTE of 2081. This fall we're enrolling foreign undergraduates for the first time.
    - 2. Retention efforts are reviewed by the campus Retention Task Force.
    - 3. Task Force for Student with Disabilities reviewed campus services for disabled students. 73 disabled students registered last year.
  - ii. Athletics
    - 1. SUNYIT joined a new athletic conference this year: NEAC—North Eastern Athletic Conference. Institutional members are closer to SUNYIT's size.
    - 2. Department is considering adding lacrosse.
  - iii. Student Affairs
    - 1. Currently reviewing Camps Judicial Code. Anticipating College Council will receive proposed changes for review and approval in Spring 2009.
    - 2. Planning programming for new facilities
  - iv. Development
    - 1. Consultants from SUNY System reviewing development program.

2. Investigating software for on-line financial transactions, including donations.
4. Information: SUNY System Discrimination Complaint Procedure reviewed. While the changes are cosmetic, this is a good opportunity for Council members to revisit the procedure. This procedure affects students, faculty and staff. Estimate of two complaints per year.
5. Chairman Brennan: It is anticipated the Chairman will call for a motion to convene an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law:  

“...the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body.”
6. Chairman Brennan: Council returned to public session and Chairman Brennan called for a Motion to Adjourn. Mrs. Lockwood made the motion, Dr. Max seconded, and the motion passed unanimously. Meeting was adjourned at 9:15 PM.