

SUNYIT College Council



Monday, December 8, 2008 at 6:00 PM
President's Conference Room
Kunsela Hall, Room B203
SUNYIT Campus

Attending: Patrick H. Brennan, Chairman; George F. Aney, Esq.; Zachary Hoffmann;
Sandra Lockwood; Theodore C. Max, M.D.; J. Douglas Robinson

Regrets: Joseph J. Corasanti, Esq.; Patrick J. Donovan; Jonathan I. Lawrence; John L. Murad, Sr.;
Allen Harrison, Jr., SUNYIT Alumni Advisory Board

Guests: Bjong Wolf Yeigh, SUNYIT President
Roger Cavallo, Chairman, SUNYIT Faculty Assembly
Rosemary Mullick, SUNYIT Vice President for Academic Affairs
Bill Murabito, SUNYIT Vice President for Student Affairs
Bruce E. Reichel, SUNYIT Vice President for Administration
Valerie Fusco, SUNYIT Director of Institutional Research
John Swann, SUNYIT Director of Campus Communications

PROPOSED MINUTES

1. Chairman Patrick H. Brennan:
 - a. Call to Order and Welcome at 6:20 pm
 - b. Introduction of new Council student member Zachary Hoffmann
 - c. Approval of Minutes, College Council meeting of August 18, 2008: Mrs. Lockwood made the motion, Mr. Aney seconded, motion passed unanimously.
 - d. SUNYIT Commencement: Saturday, December 13: Council Participants: Chairman Brennan, Mr. Hoffmann, Mrs. Lockwood, Dr. Max.
2. President's Notes: Wolf Yeigh
 - a. Status of Searches:
 - i. Provost: Search committee of 13. Plan to review applications in mid-January. Job description has expanded, will include more than overseeing Academic Affairs.

- ii. Executive Director of Development: Search committee of 9, with internal and external stakeholders. Search is open until position is filled. 37 applications currently. Planning background checks through December, interviews in mid-January. Dr. Yeigh is currently supervising Development and Alumni Affairs.
- iii. Discussion of the search for the Director of Development.
- iv. Next searches: Dean of School of Arts and Sciences, Dean of School of Information Systems and Engineering Technology.
- b. College Council and Campus Advancement: Dr. Yeigh's response to the challenges of the current budget scenario includes a stronger focus on fundraising: Dr. Yeigh will send an end-of-year solicitation letter; Development Committee of the Foundation will solicit Foundation members. Dr. Yeigh contributed at The President's Club level to kick off the campaign for the President's Opportunity Fund for Student Success (POF for SS), and requests participation from the members of the College Council.
- c. Discussion of using the POF for SS funds for recruitment.
- d. Discussion of federal legislation regarding gifting from an IRA.
- e. Discussion of pursuing federal funds for research. Campus has submitted requests to Rep. Arcuri, as well as proposals to NSF and NIH. Also considering partnerships with AFRL/RI, as DOD funding process is not quite as competitive. Mrs. Lockwood suggested inviting Rep. Arcuri to visit the campus. ACTION: we will prepare a letter and package of SUNYIT information for Mrs. Lockwood.
- f. Dr. Yeigh's synopsis of increasing campus revenue: three methods:
 - 1. Increasing enrollment: requires increasing student services
 - 2. Increasing research = gaining research overhead: requires accomplishing the work
 - 3. Increasing fundraising: crucial for growing SUNYIT.
- g. Dr. Yeigh's top priority now is student success: retaining SUNYIT's successful students costs 1/3 of recruiting costs, thus his creation of the POF for SS. Eventually we will raise funds for faculty and staff development, and for campus infrastructure. This fund is not an endowment; all funds will be used directly. Dr. Yeigh discussed this "investment in education." As the marketplace is changing rapidly, and the necessary skill sets are shifting just as quickly, institutions of higher education are the most effective means of re-educating the workforce.
- h. Dr. Yeigh's design for SUNYIT's growth includes sustained, managed enrollment growth; some research; philanthropy.

3. President's Cabinet Briefs:

- a. Student Affairs: Bill Murabito
 - i. Athletics has successfully moved from SUNYAC conference to NEAC conference.

- ii. Enrollment for Fall 2008 is moving up. Freshman class is more selective.
- iii. College Council and Student Behavior Regulations:
 - 1. Overseeing the Student Code of Conduct is one of the statutory responsibilities of the College Council.¹ This Code describes the procedures for managing student discipline pertaining to SUNY System's framework for student behavior: "Maintenance of Public Order."
 - 2. Dr. Murabito created a team of Student Affairs staff to review SUNYIT's Code of Conduct this year and address specifically:
 - a. The role of the Judicial Boards, which determine guilt.
 - b. The role of student participation on the Judicial Boards:
 - i. The Student Judicial Board has not been successful.
 - ii. The Faculty Judicial Board, which includes student members, has greater success.
 - c. The use of lawyers as advocates.
 - d. Incorporating Residence Hall discipline into the judicial process of the Code of Conduct.
 - 3. Dr. Murabito's team plans to present the results of the review and recommendations to the College Council this spring.
 - 4. Discussion of SUNYIT's infractions, efficacy of the system. Proposal to advise College Council with annual report from staff working with campus judicial system.
 - 5. ACTION: In order to provide an approved, updated Student Code of Conduct for the 2009-2010 Student Handbook, Chairman Brennan requested a fairly complete draft for the next College Council meeting, with the vote for approval at the following meeting.
- b. Academic Affairs: Rosemary Mullick
 - i. New academic programs:
 - 1. BS in Criminal Justice: 53 enrolled Fall 2008, 16 applications for Spring 2009.
 - 2. BS in Applied Computing: proposal submitted to SUNY System, external reviewers are approved and will visit the campus in early spring.
 - 3. FastTrack BS in Engineering+MBA in Technology Management: in development.
 - ii. Accreditation Status:
 - 1. School of Business received favorable report from campus visit in October 2008.
 - 2. School of Information Systems and Engineering Technology (ISET) visited in November 2008.

¹ NYS Education Law Sect 356: "Councils of state-operated institutions; powers and duties."

iii. Partnerships in development:

1. MVCC and SUNYIT's Civil Engineering Technology programs, for use of MVCC's labs.
 - a. Discussion of additional partnerships with MVCC.
 2. DataCom Systems, Syracuse, is pursuing internship program with School of ISET.
 3. Nanchang University, China, developing MS programs.
 4. School of Business (SOB) planning Marketing faculty and student exchange with program in Athens in mid-March 2009.
 - a. Discussion of additional SOB partnerships: high demand right now for employees skilled in statistics and auditing. Applied Math area could also address need. Discussion of developing internships.
 5. School of Nursing and Health Systems will make another humanitarian trip to Brazil in December 2008. Discussion of The Brazil Program.
- iv. Application numbers increasing for graduate programs, result of creating Graduate Office in April 2008. Graduate application process is improved.

c. Administration: Bruce Reichel

i. Campus Safety:

1. Review of recent NYS audit of campus crime statistics. SUNYIT received discrepancies as a result of over-reporting, resulting in inconsistencies in audit. ACTION: send College Council members annual campus Clery report.
2. Review of campus security:
 - a. Campus surveillance: 64 cameras in place and working: all digital, color.
 - b. Campus participates in NY Alert system.
 - c. LCD panels now at every major building portal: all separately addressable, all connected to NY Alert system.
 - d. New audible emergency notification system in place for outdoor notification: both sirens and voice messages.
 - e. Campus fire alarm system now includes one-way voice systems.
 - f. New residence halls fire alarms will have one-way voice systems.
3. Although students and staff are not fingerprinted, all new employees undergo background check prior to hire.
4. Improving relationship between Student Affairs staff and University Police, working in partnership.
5. Discussion of tracking infractions on campus, contacting parents.

ii. Budget:

1. Latest budget cuts + approximately \$1 million. Costs covered: salaried positions, temporary service needs, utilities. Costs affected: Other Than Personal Service (OTPS): travel, supplies, contracts.
2. We're now about half-way through the Fiscal Year, and have about 50% of funds left.
3. SUNY System Board of Trustees passed tuition increase for Spring 2009--bills are on the way. Legislature has not decided whether campuses will be able to retain all the tuition. However, it's very likely that campus will receive transitional funding from SUNY System.
4. Operating budget for 2009-2010 starts where we are now, all cuts are permanent.

iii. Capital Projects

1. Construction:

- a. As a result of NYS financial exigency, all construction projects must be approved by DOB and Governor's Office. Impacts Student Center with delayed occupancy. Athletic Center is in design phase, isn't affected so far.
- b. Naming opportunities abound in new construction.

2. Campus Road Naming:

- a. Emergency access requires names for campus roads.
- b. Review of campus process to solicit names.
- c. Approval of road name suggestions: Dr. Max made the motion, Mr. Aney seconded, vote was unanimous.

4. Student Member Zachary Hoffmann:

- a. Discussion of presenting report on the state of the student body at each meeting? annually?
Suggestion to request a report from Student Association President periodically. Consensus of Council members on importance of such reports.

5. Roger Cavallo, Chairman, SUNYIT Faculty Assembly:

- a. SUNYIT will host Fall 2009 University Faculty Senate. Probably will include opportunities for socializing.

6. Chairman Brennan: Requested motion to convene Executive Session at 8:40 PM. Mr. Aney made the motion, Dr. Max seconded, vote was unanimous.

7. Chairman Brennan: Requested motion to return to Public Session at 9:20 PM and adjourn. Mr. Robinson made the motion, Mrs. Lockwood seconded, vote was unanimous.