

SEPTEMBER 2010 COLLEGE COUNCIL MEETING

Date: Monday, September 13, 2010

Time: 4:00 p.m.

Present: Council Members:

D. Hanson, Chairman, G. Aney, P. Donovan, and T. Max

Guests:

S. Cabral, A. Styno, Z. Thomova, R. Yeh, E. Bankert, V. Fusco, K.

Johnson, M. Lyons, P. Perkins, B. Reichel, J. Swann, D. Tyksinski, and

W. Yeigh

The meeting was called to order at 4:07 p.m.

Dr. Yeigh welcomed everyone to the first meeting of the 2010-2011 academic year and introduced the new chairman, Dr. Donald Hanson. Introductions were made by cabinet, council, and guests.

Approval of Minutes

As there is not an adequate number of council members present to comprise a quorum, the minutes of the July 2010 meeting will be approved at the December meeting.

The following minutes are for informational purpose only.

Vice President's Report

A. Facilities Update

The Student Center is currently 85% complete and turnover is expected for the end of November. We anticipate the building to be on-line for the 2011 spring semester.

The Field House is currently 50% complete and turnover is expected for the end of March. We anticipate the building to be on-line no later than April and are currently planning to use the facility for the May 2011 commencement ceremony.

Oriskany Residence Hall is currently 35-40% complete, which is a little ahead of the original schedule. Anticipated turnover is June 2011.

Work has also begun on the athletic fields and will continue through next summer. The baseball fields may be available for spring.

The Campus Center renovation project is currently in the design process and the bidding process is expected to begin in the beginning of 2011. This is a \$5.5 million project which includes a total renovation of the dining facilities.

We awarded a contract today to McGinnis Builders out of Fayetteville, to renovate the current surge space located on the second floor of Kunsela. The contract is for interior work and the space will be used for administrative offices.

B. Operations Update

B. Reichel advised that work has begun on the next two capital cycles (2013-18 and 2018-23) for the facilities master plan.

B. Reichel updated the council on the early retirement offerings, stating that 4 individuals took the SUNYIT incentive and 23 took the State incentive. Dr. Hanson inquired to how many of these positions will be replaced. B. Reichel advised that we are currently working on the replacement issue and putting together a complete succession plan, but we anticipate a savings of about \$1 million. Dr. Yeigh added that he has asked each cabinet member for a list of priorities for their areas and hiring plans will focus on the areas with the highest need.

Provost Report

A. Middle States Periodic Review Update

Dr. Bankert reviewed the Middle States Periodic Review which was distributed prior to the meeting. We are very pleased with the report as we were commended on each area.

Dr. Yeigh provided a brief update on Middle States, which is a regional accrediting body for higher education. He explained that we have several program accreditations, but these are separate from our regional, institutional accreditation and are distinct accreditations for specific programs.

Dr. Hanson inquired about the few recommendations made by the reviewers and Dr. Yeigh advised that we have an internal assessment team that looks at every area of the institution. They have already begun to look at these suggestions and will address them prior to the decennial review.

B. Business Management Department

Dr. Robert Yeh, chair of Business Management Department, was invited to join the meeting to provide follow-up to the College Council members following the discussions from the July meeting.

Dr. Yeh stated he would like to correct the information which was distributed at the prior meeting and advised they have few faculty members with issues with the academic redesign. The suggestions proposed at the July meeting were not shared with all business faculty and those ideas previously proposed were not in the best interests of the Business Management Department.

Dr. Yeh advised that business faculty are happy with the financial support they are currently receiving and they believe continuing their AACSB accreditation is feasible. He has been in constant contact with AACSB to make sure we are intact for continued accreditation. He added that the Business Management Department is currently looking to add programs that will coincide with the vision of the institute.

Dr. Yeh thanked Drs. Max, Yeigh, and Bankert for the support they have given to the Business Management Department as he appreciates their guidance through this difficult transition.

President's Report

A. Budget Update

Dr. Yeigh distributed and reviewed the core operating budget expenses and revenue which he shared with the campus community during the August meeting of faculty and staff.

The Budget Working Group was convened during the 2009-10 fiscal year to review and make recommendations on 3 aspects of the budget. They looked at how to increase revenue, how to reduce expenses, and if it is beneficial to build the new dorm. All recommendations made by the group were accepted by Dr. Yeigh and thus shared with the campus community.

Dr. Yeigh explained our initial deficit for the 2010-11 fiscal year was \$2.5 million, noting that 75% of the budget provides for employee salaries. He advised that a 2% tuition increase was passed by the SUNY Board of Trustees and was reflected in our 2010-11 budget. However, the tuition increase was not approved by the Legislature and, therefore, our budget shortfall will increase by the amount of revenue the 2% tuition increase would have generated.

Dr. Yeigh has reconvened the Budget Working Group for the 2010-11 fiscal year. However, he has condensed the group to include President, Provost, VP for Administration, 2 representatives from Faculty Assembly, 2 representatives from Staff Assembly, 2 representatives from Student Association, 1 representative from College Council, and the chair of the Planning and Budgeting Committee.

We have been working diligently to minimize the effects of the \$2.7 million shortfall and have already made reductions in discretionary spending, frozen faculty and staff slots, offered a SUNYIT early retirement incentive, and moved forward with the academic redesign. Our current shortfall is \$222k. Dr. Yeigh explained that we could request transitional funding from SUNY or we could take an internal loan from the College Association or Foundation, which would be paid back with appropriate interest.

B. Campus Activities

The groundbreaking for the new Center for Advanced Technology (CAT) and Computer Chip Commercialization Center (CCCC) is scheduled for Thursday, October 14 at 2:00 p.m. in parking lot A.

We have been working closely with AIS and AFRL on an appropriations proposal which has been submitted through Congressman Arcuri. Dr. Yeigh is happy to report that our proposal has passed through the House joint mark-up. This proposal is a \$3million cyber shield initiative.

We are currently working on our next big ask, which will be for transportation safety and security initiatives.

C. Facilities Master Plan

The kick-off for our facilities master planning process was recently done by JMZ Architects. We have fully implemented the last plan, this kick-off begins the next phase.

Executive Session

At 5:15 p.m. Chairman Hanson requested a motion to convene Executive Session. Mr. Donovan made the motion, G. Aney seconded, and the vote was unanimous.

The meeting concluded at 5:45 p.m.