

DECEMBER 2010 COLLEGE COUNCIL MEETING

Date: Thursday, December 2, 2010

Time: 4:00 p.m.

Present: Council Members:

D. Hanson, Chairman, S. Cabral, J. Corasanti, P. Donovan, S. Lockwood,
and T. Max

Guests:

E. Bankert, J. Desulme, K. Johnson, J. Joseph, P. Perkins, C. Phipps,
B. Reichel, J. Swann, and W. Yeigh

The meeting was called to order at 4:14 p.m.

Chairman Hanson welcomed everyone to the December meeting of the SUNYIT College Council. He welcomed and introduced Stephanie Cabral, student association representative; Carlie Phipps, chair of the faculty assembly; and Joanne Joseph, director of institutional assessment.

Approval of Minutes

A motion was made by Dr. Max and seconded by Mrs. Lockwood to approve the minutes of the July 6, 2010, College Council meeting as presented. All were in favor.

Review of Minutes

The minutes from the September 13, 2010, College Council meeting were distributed to the members for review prior to today's meeting. Due to a lack of quorum, these minutes are for informational purposes only. Chairman Hanson invited questions regarding the minutes and there were none.

Student and Alumni Assessment

Dr. Joanne Joseph, director of institutional assessment, joined the meeting to discuss how SUNYIT gets feedback from employers on the quality of its students and also from employers about program/curriculum changes they desire. She stated we follow the accreditation procedures and advised that we look at feedback from three primary areas: employers, alumni, and current students. She distributed a handout and discussed the methodology we use to receive feedback in each area.

Mrs. Lockwood asked if we look at the quality of instruction and if we take action on the results. Dr. Joseph advised that we do surveys (IDEA forms) every semester and Dr. Yeigh added that we look at these surveys when faculty come up for promotion.

The group discussed the Student Opinion Survey (SOS), a SUNY-wide survey administered every three years. Ms. Cabral stated she has taken the survey and feels it is quite lengthy, but it seems to cover all campus areas. Mr. Corasanti asked what changes have been made due to the survey. Dr. Yeigh advised we are updating our wireless technology, Dr. Bankert added the

activities and programs offered on campus are the result of the SOS survey, and the new Student Center is due to the survey.

Vice President's Report

The anticipated completion date for the Student Center is currently December 16, 2010, with SUNYIT accepting the building from the contractor in the middle of December. We will begin the process to occupy after the turnover date. The furniture and equipment have been ordered.

The Field House is almost fully enclosed. We have an anticipated completion date of March 30, 2011. Mrs. Lockwood advised of her concern regarding signage and Mr. Reichel responded that signage will be improved as part of the project.

Oriskany Residence Hall is currently ahead of schedule. We anticipate turnover for June 2011.

The work has stopped on the athletic fields due to the bad weather. It will start back up in the spring and wrap up by mid-summer.

The design phase on the Campus Center renovation project is currently about 60% complete. This is a \$5.5 million project which includes a total renovation of the dining facilities. The new facility will be two stories and have capabilities to serve 600 students.

Mr. Reichel advised the campus is currently working on the 2013-2018 and 2018-2023 facilities master plan. We are currently about halfway through the project. We will wrap up towards the end of spring with a report to campus to follow. Chairman Hanson asked if the FMP correlates with our strategic plan. Mr. Reichel advised they do. The group is looking at current enrollment, enrollment projections, needs of the campus, and the utilization of our current space.

Mrs. Lockwood asked if there will be naming opportunities for the new buildings. P. Perkins advised we have started, but securing major donors takes time. We have created a booklet on growth which identifies the buildings and areas within each building for naming.

Provost Report

Dr. Bankert updated the Council on the Middle States Periodic Review Report advising we have received the official report. The report was highly commendable. Our next review will be the decennial visit, which is an on-site visit to be held in 2015. W. Yeigh stated he feels all of the hard work now will help lead to a positive review in five years.

President's Report

Dr. Yeigh discussed the current budget situation. He advised we received a mid-year reduction last month, which created a \$200k deficit. We have been working diligently to conserve resources campus-wide and optimize savings from retirements and departures. Based on current indicators, we will be able to balance our budget at the end of the fiscal year.

The State of the Campus is scheduled for noon on Thursday, January 20, 2011. Dr. Yeigh plans to update the campus on the Fort Schuyler Management Corporation (FSMC). He will discuss

the FSMC structure, external funds we are using, and how FSMC can help to improve the campus.

Executive Session

At 5:15 p.m. Chairman Hanson requested the meeting move to Executive Session.

The meeting concluded at 6:32 p.m.