

## **DECEMBER 2011 COLLEGE COUNCIL MEETING**

Date: Wednesday, December 7, 2011

Time: 4:00 p.m.

Present: Council Members:

D. Hanson-Chairman, G. Aney, P. Donovan, T. Huang, and T. Max

Absent: J. Corasanti, S. Lockwood, J. Murad

Guests:

B. Durgin, V. Fusco, M Lyons, A. Panebianco, P. Perkins, C. Phipps,

B. Reichel, J. Swann, and W. Yeigh

The meeting was called to order at 4:07

Chairman Hanson opened with a remembrance of the bombing of Pearl Harbor and asked that we all keep our troops in mind during the holiday season. This was followed by introduction of attendees.

### **Approval of Minutes**

**A motion was made by Dr. Max and seconded by Mr. Donovan to approve the minutes of the September 28, 2011 meeting as presented. All were in favor.**

### **Strategic Planning Update**

Dr. Durgin shared a power point presentation updating the Council on Strategic Planning progress beginning with a list of those serving on the Task Force. The full presentation is attached to the file copy of these minutes. Electronic copies were requested by the Council members and will be sent.

The “Planning” slides deal with the External Environment, which is still in draft form and Internal Environment. Under the Internal Environment category, teams have been assigned. Their draft submittals will be reviewed by the Task Force and combined into one document. Estimated time for completion is approximately one week.

The SUNYIT Vision, Mission and Guiding Principles are done and have been adopted by the campus community. Core Values is still a work in progress.

The SP Task Force is clearly mapping the SUNYIT Strategic Plan with the SUNY Strategic Plan.

Several recommendations are being considered:

- Build out the undergraduate program offerings in engineering and the physical and biological sciences. In addition, develop and support programs that enable the institution to offer a diverse range of degree options.
- Offer doctoral level programs in select areas (e.g. Doctor of Nursing Practice (DNP), Doctor of Management (DMgt.), and a joint PhD in Computer Science with Binghamton).
- Increase enrollment to 2500 FTE

- Increase freshman cohort (first time freshmen) to 300
- Increase selectivity for regular freshmen admits (65% should be Tier I or Tier II). We have achieved this already.
- Increase freshmen retention to 80%. It is presently at 71%. We have 200 students coming into our freshman class so 80% is achievable. Higher tier students that come in prepared will do great things for retention.

Mr. Aney inquired about admissions standards for selection of students specifically looking at SAT scores. If the incoming student has taken the SATs more than once, they consider the highest score. What happens to the student who can't afford to retake the SATs and can't afford the prep classes prior to taking SATs? Our policy is to look at the entire high school transcript as well as the trends and historical data for SUNYIT.

- Entering undergraduate transfer cohort (coming in after two years of college) should remain stable at 350 FTE.
- Graduate enrollment growth to 500 FTE. Currently at 326 FTE.
- SUNY formula for enrollment funding per 1811 FTE has not changed in years, but would be revised if a 'mission adjustment' is approved. Enrollment should be between 108% and 116%.
- Expand use of consultants and inter-institutional agreements to increase graduate enrollment. Presently, we have agreements with consultants in India and China, and are looking at other areas.
- Develop cost effective graduate housing.
- Increase daytime (vs. evening) course offerings

The budget focus on the goals is not a piece of the Strategic Plan, but a requirement. Chairman Hanson indicated that it was a great idea to tie the budget information to the strategic plan. He also suggested that the final strategic plan be concise and clear; too much information only adds confusion. Move what we can into Appendices. How would our strategic plan fit into REDC's strategic plan? Everything has to go through REDC for evaluation.

One concern relating to campus life is the need for resident life activities; an area that needs to be looked at and addressed.

The SUNYIT Strategic Plan timeline schedule is attached.

### **Provost Report**

#### **Approved Faculty Searches:**

- Three nursing positions
- Computer Engineering – Nanotechnology
- Computer Science – Information Assurance
- Business – Technology Management
- Business – Marketing
- Engineering Technology – ½ time position for Spring 2012

Couple more searches possible for Fall 2012 depending on budget and fit to campus.

Approved/Pending Academic Programs:

- Pending Approval – BS Civil Engineering  
MS Network & Computer Security
- Programs in Development - BS Mechanical Engineering  
MS Systems Engineering  
MS Applied Math  
Doctor of Nursing Practice (DNP)

Lego League

SUNYIT, under the direction of Elizabeth Rossi, hosted the FIRST Lego League tournament in our new field house on December 3, 2011. Positive discussion followed in regards to this event.

Dr. Durgin encouraged us to get more involved in the Robotics. Robotics is an incredible marketing/recruiting tool. Teresa Huang, student association representative is working with Elizabeth Rossi to get our students more involved.

Dr. Yeigh handed out the information flyers regarding the Anthony Brindisi Nanotechnology forum scheduled to be held at SUNYIT on December 19, 2011. This is an attempt to reach out to the K-12 and secondary students, and the Mohawk Valley reg to educate them on nanotechnology.

**VP for Administration Report**

The three newest buildings are open and functioning. The Student Center warranty runs out on January 3, 2012.

Paving project – delayed because of weather.

Campus Center renovation:

Phase I – renovations will begin in the CC dining hall during holiday break (December 2011) and is expected to be completed and back on line by Fall 2012. Café Kunsela and the Welcome Center in Kunsela will be used to feed students during the renovation process in the Campus Center.

Phase II – renovation of the Health & Wellness Center. Program study has already begun.

nfrastructure is now using space in Kunsela Hall. Should all be moved in by the end of December 2011. nfrastructure will present the final report on January 18<sup>th</sup> to Dr. Yeigh, Bruce Reichel, and Dr. Durgin. Equipment assessment (\$3M project) is broken down as follows: Phase I - \$1M for equipment; Phase II - \$1M before the fall semester; and Phase III - \$1M for next year. This will have to be updated for the CAT & Quad C buildings.

Donovan roof project, and Adirondack renovations (not yet awarded) replacing doors and windows and remodeling bathrooms is being scheduled. The renovated half of Adirondack Hall will be ready for Fall 2012 reopening.

Edic Road by-pass opening has been held up. The property that the road is on belongs to Mohawk Valley EDGE and the State. There are liability concerns which have led to the decision for the State to abandon its piece making it then a county highway and a county liability. Town of Marcy will be responsible for plowing.

Discussion and questions regarding the development team and architects for the CAT & Quad C were raised. Bruce Reichel explained that the development team should be selected by the end of the month and there would be more than one architectural firm depending on the project (e.g. academic piece; Quad C / clean room). Some of these areas are more specialized and no single firm could do the entire project.

### **President's Report**

BoT Resolution - report of perspective pairings of presidents. Board will act on after reports are reviewed. Reports are due into the Chancellor by July 15, 2012.

### **Shared Services**

Dr. Yeigh has established shared services committees on both SUNYIT and Morrisville campuses. The COO on each campus will chair his campus committee (Bruce Reichel-SUNYIT / David Rogers-MSU).

SUNYIT Committee will include the Provost, IR Director, P&B representative, UUP/CSEA representative, two members of the Staff Assembly, and two members of the Faculty Assembly. Anthony Panebianco (HR) and Annette Agness (Business Affairs) will serve in an advisory capacity. Dr. Yeigh will also send an invitation to Student Association officers Christopher Landy and Teresa Huang seeking a representative to act in an ex officio capacity.

The Morrisville Shared Services Committee membership will mirror the SUNYIT committee except with the addition of their Auxiliary Services representative.

The first meeting for the SUNYIT Shared Services Committee is December 15<sup>th</sup>. Also scheduled are January 9<sup>th</sup> & 19<sup>th</sup> meetings followed by a joint meeting with Morrisville on January 20<sup>th</sup>.

### **REDC**

The ten regions have been invited to Albany tomorrow for the announcement. Dr. Yeigh and Larry Gilroy served as co-chairs for the Mohawk Valley regional council.

### **Executive Session**

At 6:05 p.m. Chairman Hanson requested going into Executive Session and the meeting was adjourned.