

## **SEPTEMBER 2012 COLLEGE COUNCIL MEETING**

**Date:** Thursday, September 27, 2012

**Time:** 4:00 p.m.

**Present:** Council Members:

D. Hanson-Chairman, G. Aney, D. Burns, J. Corasanti, T. Max, and Felisha Shamsuddin

**Absent:** P. Donovan

**Guests:** B. Durgin, V. Fusco, J. Joseph, M. Lyons, A. Panebianco, P. Perkins, C. Phipps, B. Reichel, A. Styno, and W. Yeigh

The meeting was called to order at 4:15

Chairman Hanson welcomed everyone to the meeting and introduced the new student representative Felisha Shamsuddin followed by round table introduction of cabinet and college council members.

### **Approval of Minutes**

**A motion was made by Darlene Burns and seconded by Ted Max to approve the minutes of the May 2, 2012 meeting as presented. All were in favor.**

### **Middle States Presentation – Joanne Joseph**

SUNYIT is two years out for the major accreditation visit. Middle States does a 5-year Periodic Review. SUNYIT has made progress in items identified in that review and we have received positive feedback.

A Steering Committee has been established. They will compile a draft report and share it with the stakeholders including the College Council (summer and fall 2014). The final report, which will be collaboratively written by Joanne Joseph and Carlie Phipps, will go to all stakeholders for final review before submission. In November both Joanne and Carlie will attend the chairs conference in Delaware. At that time they will meet the liaison assigned to SUNYIT. In fall 2013 they will meet with the Middle States liaison. Middle States site visit will be in the spring of 2015.

Darlene Burns inquired about the 10 year review in 2015. At that time, they will be looking for site improvements, and what changes have been made in response to the periodic review findings. Ted Max asked where Middle States is actually located – Philadelphia.

President Yeigh emphasized the importance of having active participation in the accreditation process as our federal monetary support is dependent on this final report. He asked that the College Council members be available for the following:

- When the visiting team comes to campus
- If the visiting team wants to meet with certain leadership groups
- For the exit presentation

Joanne explained the different self-study models and stated that we will be using the comprehensive model with an emphasis on certain questions and models. This is the

most popular model used. Joanne has already prepared the questions. ***The College Council has requested copies of the questions and presentation be sent to them.*** Standard 7 & 14 in the presentation causes most problems during accreditation.

- Standard 7 – Institutional Assessment
- Standard 14 – Assessment of Student Learning

President Yeigh explained that the chair of the visiting team is generally a high level position from a comprehensive college, not a SUNY school. The visiting team reports to the Commission and the Commission has the final approval.

### **Chairman's Report**

Council Board Development Committee – Don Hanson met with Darlene Burns to discuss this topic and as a result the following list was established:

- Expectations of Council members – Should be provided when potential member is asked to join
  - ✓ Attend Council meetings and be informed about agenda items
  - ✓ Promote SUNYIT
  - ✓ Attend other SUNYIT events when invited
  - ✓ Provide financial support at expected level
- Provided prior to first Council meeting
  - ✓ List of other Council members with picture and short bio
  - ✓ List of President's Cabinet members with a picture, description of duties, and short bio
  - ✓ List of other normal Council attendees with a picture and purpose for attending, e.g. Faculty Rep.
  - ✓ Strategic Plan
  - ✓ Minutes of last four Council meetings
  - ✓ Major initiatives
  - ✓ Meet with the Chair
- Other desired items
  - ✓ SUNYIT overview and campus tour
  - ✓ Budget information
    - Income sources and major expenses
    - Trend information
    - Issues
  - ✓ Introduction to the Foundation
  - ✓ Facilities Plan
  - ✓ Student Code of Conduct
  - ✓ External agreements
  - ✓ Commonly used acronyms

President Yeigh also suggested that a list of campus leadership team members be included. Wolf also requested that the council give their suggestions for filling vacancies. The president felt that someone with health care expertise is very beneficial to the board. Ted Max indicated that a copy of the State Public manual with State Education Law be included as well as copies of the SUNY BOT policy and membership list of all SUNY Boards.

## **Student Affairs – Student Code of Conduct Policy – M. Lyons**

A copy of the edited Student Code of Conduct was distributed and discussed. Changes were made in order to be in compliance with Title IX. We are obligated by federal regulations and state codes, and were advised by SUNY legal counsel to follow through with these changes. The Student Affairs office was notified by SUNY Office of Civil Rights to remove reference to “risk to self” component from our Student Code of Conduct policy.

Item 10 (see attached Code of Conduct) resulted in a great deal of discussion. Although it was intended as an educational tool, “knowingly being in the presence” was perceived as being very problematic. Determination of who would be “knowingly in the presence” would be strictly at the UP officer’s discretion. It was felt that more definitive language is required and should be a separate sub-item under Item 10.

**A motion was made by Ted Max to accept the Student Code of Conduct changes with the exception of Item 10. It was seconded by George Aney. All were in favor.**

### **Provost Report**

#### **New Faculty**

- Kathleen Marollo – Nursing and Health Professions
- Kazuko Behrens – Social and Behavioral Sciences
- George Markwardt – Nursing and Health Professions
- Ildiko Monahan – Nursing and Health Professions

#### **Faculty Searches**

- Engineering – 3
- Business – 2
- Nursing & Health Professions - 3

#### **Returning Faculty**

- William (Amos) Confer – Computer and Information Sciences

#### **Department Chair changes**

- Louise Dean-Kelly – Nursing & Health Professions
- Laura Francis-Gladney – Business Management

#### **Other Staff**

- Christine Rudecoff – Library Director
- Holly Jones – Sponsored Research and IRB

#### **Promotions**

- Valerie Fusco – Assistant VP, Institutional Research (SUNYIT & MSC)
- Kristin Glass – Assistant Director, Admissions
- Marybeth Lyons – Associate Provost for Student Affairs
- Deborah Tyksinski – Associate Provost, Sponsored Research (SUNYIT & MSC)
- Mary Perrone – Director of Advising

#### **Shared Services**

- Well Underway – 8 shared functions
  - ✓ Wolf Yeigh – President
  - ✓ Bruce Reichel – VP for Administration
  - ✓ Deborah Tyksinski – Associate Provost, Sponsored Research
  - ✓ Anthony Panebianco, Assistant VP for Human Resources

- ✓ Valerie Fusco - Assistant VP, Institutional Research
- ✓ Carson Sorrell – Director of Facilities
- ✓ Mary Ellen Burdick, Director of Business Affairs
- ✓ Christine Rudecoff, Director of Library Service

#### **Recent Faculty Awards**

- Ron Sarner – “Student Mediated Video Lecture Capstone”
- Steven Schneider – “Digital Critiquing Platform”
- Chris Urban – “Development of an Interactive Case Study by Capability”
- Vinod Kool – Fulbright, “Peace and Conflict Resolution,” University of Mysore
- Joanne Joseph – “Trans-Generational Mentoring”
- Tim Busch – “Game Theoretic”
- Mason Somerville – “Thermal Energy”
- Nursing & Health Professions Department –  
SUNYIT is a member of the New York State “Future of Nursing” initiative sponsored by the Robert Wood Johnson Foundation. New York State was one of 9 states to be awarded a major grant award and SUNYIT’s 1-2-1 Nursing Program is a founding participant in this very prestigious nationwide award funding.

#### **Recent Lecture**

- Convocation – “Technology Innovation,” Dr. Sally Tinkle – August 30, 2012

#### **President’s Lecture Series**

- Dr. Pavel Winternitz, Prague – CTU  
Lecture Topic: Symmetry preserving discretizations and applications to numerical methods – September 14, 2012
- Professor Ludvik Martinu, Ph.D. – École Polytechnique de Montreal  
Lecture Topic: Surface Engineering: Bridging Nature, Arts, Science and Nanotechnology” – Thursday, October 4, 2012 – Student Center MPR

#### **Provost’s Lecture Series**

- Dr. Mohammed Abdallah, SUNYIT  
Lecture Topic: Reconfigurable Systems-on-a-chip for Embedded Applications  
Scheduled for Noon – September 28, 2012

#### **University Lecture**

- “Human Rights, Human Dignity”  
Asst. Professor Lindsey Kingston; October 15 at 7:00 pm

#### **Conferences**

- Cyber and Information Challenges  
CYBER NY Alliance – June 12-14, 2012
- Center for Global Advanced Manufacturing - September 21, 2012
- SUNY Conference on Instructional Technology - May 21-24, 2013

#### **Capital Campaign**

- Begins Next Year

#### **Budget**

- State Support = -9.7% for SUNYIT under new Budget Model

#### **Activities**

- Middle States Accreditation (*J. Joseph presentation*)
- Strategic Plan - Final Editing

- Robotics
  - Lego League, FLL
  - FIRST Technology Challenge, FTC
  - FIRST Robotics Competition, FRC
- Solar - Land Speed Record Vehicle
- Entrepreneurship - Sandbox

#### **New Programs**

- Advanced Certificate in Data Analysis – approved by SUNY
- Mechanical Engineering, BS – under review
- Systems Engineering, MS – proposal
- Network and Computer Security, MS – under review
- Interdisciplinary Studies, BA - format change from 2-year transfer to four year

#### **US News**

- Increase in ranking – up 12 places - *College Council requested a copy of this report.*

#### **STEM Scholarships**

- Excellent Progress – helping many students

#### **VP for Administration Report**

We are in the 5<sup>th</sup> year of the capital cycle. The bulk went to new facilities.

Recently completed projects include Phase 1 of the Campus Center renovations (\$6.5M) and the completion of the south plaza outside the Campus Center (\$370,000). The Class of 2012 donated approximately \$25,000 toward the landscaping and site furniture for this project.

Ongoing projects:

- 96 car parking lot above the new Field House at a cost of \$200,000. The total project costs with new lighting will be approximately \$250,000 and will be funded through the Dormitory Income Fund Reimbursement (DIFR).
- Presently in phase 2 of the \$3.2M upgrade to the network backbone of the campus. First phase cost \$1.0M; second phase \$1.1M, with the remainder reserved for phase 3. High speed connectivity will significantly improve.
- Fontanse, Folts, Aubrecht, Ernst (FFAE) is the architectural firm from Orchard Park doing the design for the roof replacement at Donovan. They have completed the schematic report and should have the preliminary plans completed in October. The project scope has been expanded to include replacement of the clay tile as well as the flat roof sections. They are looking at some type of rubber roof. Estimated cost of this project is \$1.2M.
- Campus Center Phase II renovations of the Health and Wellness office. This is a campus-let project with an estimated cost of \$1.0M. We are in the process of choosing an architect. Completion is projected for early 2014.
- Smaller projects include replacement of the air handler unit (AHU) for the gymnasium at the Campus Center, removal of underground fuel tank at Donovan and upgrading the blue lights around campus.
- CAT/Quad C – Building is under design and a mid-October construction launch (site work) is being planned with building construction to begin in spring 2013. Completion is projected for the summer of 2014. M&W Group is leading the

project with consultant architects JMZ and EYP. Local contractor, Charles Gaetano, along with other M&W contractors, will be working on this project. CAT/Quad C will be designed in three phases. Quad C is a \$51M project; seeking \$20M in grant money.

Student representative, Felisha Shamsuddin inquired about the south side of Adirondack dorms. Bruce Reichel reported that work will begin within the next year but as much as possible will be done in house in order to cut costs.

### **President's Report**

Convocation started off the academic year with a nanotech forum. Guest, Sally Tinkle, PhD. Deputy Director of the National Nanotechnology Coordination Office of the National Science and Technology Council delivered the keynote address.

SUNYIT and several partners have established a 501c3, the Center for Global Advanced Manufacturing (CGAM), which will serve the Mohawk and Mid-Hudson Valleys. This will support small to medium manufacturers. A site will be housed here in three different locations – Kunsela Hall, Quad C, and Donovan Hall. The second site will be in the Mid-Hudson Valley region. Other mirror facilities will be established. Information will appear on our website providing resources for all local manufacturers.

SUNYIT has a proposal into SUNY System for a B.S. in Mechanical Engineering. Wolf indicated they will expedite the review process. We will be adding a graduate level for Systems Engineering.

SUNYIT made it to the top of the list for being a veteran friendly school.

BUDGET: SUNY has shared the new budget model process. SUNYIT is in a difficult position as they have taken out the small campus subsidy. We have eliminated VP's, deans and can no longer make more cuts. We must robustly grow our enrollment. Presently, enrollment is down affecting our current and future budgets. Research universities are given a heavier premium. SUNYIT, Optometry, Maritime, Upstate and Downstate Medical, and ESF are considered "Specialized Colleges". SUNYIT and Maritime have been pushed into the comprehensive sector.

System is asking for a \$1.9M reduction. Wolf, Bill Durgin, and Bruce Reichel are working on a plan to transition us from where we are to where we have to go. George Aney asked why our enrollment was down. President Yeigh explained that we are losing ground in traditional areas e.g. business and social services. However, the quality of student is much better. We have also lost ground with transfer students. President Yeigh does not want to take lower tier students because the quality of the student increases the reputation of the university.

Attract students from our feeder schools. President Yeigh noted some areas that need improvement:

- Service support across the board
- Advising
- We view this as a place of work rather than a community of service. We need investment in the campus community.

- ✓ Wildcat weekend (Friday – Sunday)
- ✓ Sitrin Walk on campus (Saturday - 8:45)
- ✓ Peter A. Spina dedication of the baseball field (Saturday - 10:30)

It is imperative to raise funds to support these initiatives. SUNY is asking us to get into a comprehensive campaign mode:

- Capital campaign (modest); needs to work with Foundation
- Peter Perkins will provide a plan at a future College Council meeting

STEM – We solicited help from elected officials. STEM (science, technology, engineering, and mathematics) line item - \$.5M to continue faculty funding (this is done annually).

### **No Executive Session**

**At 6:40 p.m. a motion was made by Ted Max and seconded by Darlene Burns to adjourn the meeting. All were in favor.**