

## **APRIL 2018 COLLEGE COUNCIL MEETING**

**Date:** Thursday, April 26, 2018

**Time:** 4:00 p.m.

**Present:** Council Members:

D. Hanson-Chairman, G. Aney, D. Burns, C. Giruzzi, N. Hinman and  
D. Peterson

Administration:

M. Frame, P. Kelly, M. Lyons, M. Manning, and B. Sammakia

Guests:

A. LaGatta, M. Putnam, Z. Thomova

The April College Council meeting was called to order at 4:03 p.m. Chairman Hanson welcomed everyone to the meeting and attendees introduced themselves.

New attendees were Dr. Michael Manning, vice president for enrollment management; Andrea LaGatta, assistant vice president for development; and Matt Putnam, director of facilities.

### **Approval of Minutes**

**A motion was made by N. Hinman and seconded by G. Aney to approve the minutes of the February 15, 2018, meeting as presented. All were in favor.**

### **President's Report**

Dr. Sammakia stated he is optimistic on the steps we are taking toward long-term sustainability and ensuring that academic excellence is the foundation for a bright future. The following are some of the initiatives put into place by the team:

- Transparent decisions to address the significant fiscal imbalances that came with waning confidence from our partners and stakeholders.
- Increased efficiency, while making difficult, yet necessary cuts, which have saved millions of dollars.
- Look for ways to increase revenue, as we continue to hold spending.
- Work closely with our academic, research and industry partners to determine the best path forward for SUNY Poly, which will allow us to focus on our academic and research-focused mission.

Dr. Sammakia thanked Dr. William Durgin for his years of service as Provost, as he begins to transition to a faculty role. As we begin the search for an Interim Provost, we look forward to a transparent and efficient process to include input from our campus community.

Several positive enhancements have been facilitated in the past year since Dr. Sammakia was name Interim President, he highlighted the following:

- SUNY Poly welcomed our largest incoming class in our institution's history, with students from all across the United States and more than 20 countries.
- The College of Health Sciences and Management were split into two separate colleges, creating the College of Health Sciences and the College of Business Management. Each college will have its own dean.
- ABET accreditation has been achieved for all of our engineering technology programs, to include Civil Engineering Technology, Electrical Engineering Technology, Computer Engineering Technology and Mechanical Engineering Technology. Our Mechanical Engineering and Nanoscale Engineering programs are currently under ABET review.
- Increase in our online graduate degree programs, which are offered in Accountancy, Information Design and Technology and Nursing Education. We recently announced our first fully online undergraduate program in Health Management.
- SUNY Poly moved up three spots from last year, to number 15, in the U.S. News & World Report listing of Best Colleges in the Regional Universities North category.

In March, The Central New York FIRST Robotics Competition was held in the Wildcat Field House. We welcomed approximately 2500 high school students, along with their families, coaches and mentors.

The Center for Global Advanced Manufacturing (CGAM) opened at the Utica campus; the center will provide an opportunity for the community to work alongside our faculty, staff and students in an advanced manufacturing complex.

Dr. Sammakia thanked the College Council members for their support during his tenure as Interim President.

### **Chairman's Report**

SUNY Poly students are preparing applications for the Excellence and Student Initiative Award sponsored by the Association of College Council and College Trustee Members (ACT.) Each winner of the award will receive \$1000 and an additional \$250 donation will be made in the student's name to a charity of their choice. These awards focus on the student's academic achievements and service to their campus and/or community. Completed applications are due by July 2, 2018. Council members, please let Chairman Hanson or Laurie Hartman know if you are interested in helping to select the application that will be forwarded from SUNY Poly for this award.

The SUNY Poly Invitational Golf Tournament will be held on June 18<sup>th</sup> at the Yahnundasis. All proceeds from the tournament will go toward student scholarships. The tournament is open to everyone. so please help spread the word. If you would like to golf, please contact Amanda Sagendorf in the Foundation Office at 315-792-7273.

Chairman Hanson thanked Dr. Sammakia for his commitment to SUNY Poly, as our Interim President. On behalf of the Council, he sincerely thanks Dr. Sammakia for working to resolve the many critical issues facing SUNY Poly.

Chairman Hanson also acknowledged the many leadership accomplishments of Dr. William Durgin. While all significant accomplishments require team work from faculty and staff, Chairman Hanson believes Dr. Durgin's leadership was critical to the growth of our engineering programs, as well as the creation of SUNY Poly, by the joining of SUNYIT and CNSE, while also undergoing the successful Middle States Commission on Higher Education reaccreditation.

### **Enrollment Update**

Dr. Michael Manning shared a PowerPoint presentation to update the Council on enrollment. Our current enrollment is at 2500 full time equivalent (FTE) and over the next three academic years, we have set a robust goal to reach 4000 FTE.

The enrollment plan by College was discussed, the plan shows actual headcount going back to 2012 and estimated headcount up until to 2023. Estimated headcount for fall 2018 is 3120 FTE and we believe we are on track to meet this goal.

Our first-year retention rates are currently at 80%, we have set a goal to attain 85% retention by 2020. Dr. Manning discussed some of the strategies that have been or will be implemented in the hopes to achieve this goal, they are:

- Engage students, faculty, administrative and academic leadership
- Advance admission processes
- Improve students' success
- Increase on-line offerings
- Develop enrollment mix of student populations
- Support and market new programs on both campuses
- Share strong programs between campuses
- Develop institutional research projection capability, predictive analytics on enrollment

Dr. Manning shared highlights from 2018 first-year students, as well as 2018 transfer students, noting we have seen an increase in applications for both first-year and transfer applications. We have also seen an increase in female applications, as well as female STEM applications.

### **New Resident Hall**

Mike Frame stated the campus is excited about the anticipated enrollment growth and acknowledged our need for additional living options on the Utica campus, to accommodate our growing number of students. He introduced Matt Putnam who presented on the proposed new residence hall.

Mr. Putnam highlighted the need for a new residence hall and explained occupancy was 902 students in fall 2017, which is 85 over the design capacity for our living space. Our residence halls have been over 100% design occupancy since fall 2016 and our freshmen dorm (Oriskany Hall) is currently tripled.

The proposed location for the new residence hall site is located on Hilltop Drive, across from Mohawk Hall. This is an ideal location because of its proximity to academic buildings and dining. Also, this location would not require a great deal of site work and is near utilities and roadways.

Mr. Putnam explained a design-build delivery method can have a 250-bed residence hall available for occupancy by fall 2020. We are targeting 20% of beds to be apartment style, with 80% suite/hotel style beds. A residential master plan will review the number of future beds needs, which may require a phase 2 by fall 2023. If additional beds are needed, the phase 2 plan would include additional dining facilities to meet an increased demand.

Council members were in support of Dr. Sammakia's recommendation to build a new 250-bed residence hall and felt the proposed location seemed appropriate.

### **Student Code of Conduct**

Marybeth Lyons stated we have been editing the same Student Code of Conduct over the past several years and she has asked our Title IX Coordinator and Director of Community Standards to work with University Council, Mark Lemire, over the next month to create a new code.

Once the new code is complete, we will forward to Council members for review and comment. A special meeting will then be called to discuss and approve.

### **Student Association Report**

The Student Association hosted their last Red Cross Blood Drive for the academic year on April 11. There was a great turnout with a total of 37 units collected, which made a total of 171 units collected for the 2017-2018 academic year.

David Peterson stated there are number of campus wide events scheduled during the end of the academic year, including casino night, Frag Fest, mini-maker faire, and multiple movie trips.

Wildcat Media radio broadcast is now available online.

The Student Recognition Banquet was held on Thursday, April 20 at Harts Hill Inn.

The Student Project Showcase was held last week and we had the largest number of participants since its inception.

Finals are next week and students are busy preparing for the end of the academic year and commencement.

### **Faculty Representative Report**

SUNY Poly recently hosted an Open House and Accepted Student Day. Both events were well attended with potential new students and their families.

The Chancellor's Award for Excellence have been announced, the recipients are:

- Robert Brainard for Excellence in Teaching
- Nathaniel Cady for Excellence in Scholarship and Creative Activities
- Lisa Capuana for Excellence in Classified Service
- Michael Durr for Excellence in Professional Service

### **Adjournment**

**At 4:56 p.m., Chairman Hanson moved to adjourn the meeting. All were in favor.**