



Assessment Committee Meeting Minutes

Academic Year 2011-2012

09/06/11 at 12:00 p.m.

Meeting Called By: Ronni Tichenor, Chair

Minutes Taken by: Valerie Fusco, Secretary

Members Present: Ronni Tichenor, Valerie Fusco, Lisa Berardino, Joanne Joseph, Mary Perrone, Ron Sarnar, Edmond Rusjan, Mohamed Rezk, Robert Yeh

Members Absent: Doug Eich, Kyle Johnson, Pat Grust, Terrill Dean, Rafeal Romero, Sue Sprague

Minutes

<i>Topic</i>	<i>Person Reporting Out</i>	<i>Minutes</i>
1. Welcome	Ronni	Ronni welcomed the committee back this academic year. Noted there was not going to be a Library representative, but Kyle will now be a standing member so he can represent their area.
2. Academic Quality Plans for this academic year	Ronni	<p>Ronni shared with the group her email to the new provost outlining the projects we have decided upon for this academic year (includes discussions from last year's meetings).</p> <ul style="list-style-type: none"> a. Continuing assessment in the majors for Computer Info Science, Computer Info Systems, HIM and Nursing b. Assessment of the Learning Center c. Assessment of Distance Learning d. Writing Toolbox (GINGER and Smart Thinking) e. Assessing personal development of students (ask Campus Life/Culture Assessment Comm. to take the lead) f. Early Warning System and closing the loop. Start by tracking the interventions, then determine if effective. g. Tutoring intervention for math students h. Sociology writing/learning center assessment (below agenda item)
3. Sociology Writing/Learning Center Assessment	Ronni	Ronni distributed the summary for this project (attached). She reviewed the findings and has pointed out positive areas as well as areas to be improved upon. She plans on doing a similar project with the Learning Center again this year.

		Then can look at findings over time. Also have to keep in mind the resource demand as we move forward with recommendations.
4. Miscellaneous	All	<ul style="list-style-type: none"> a. The Provost will be setting up a Writing Task Force to look at what SUNYIT students writing should be. The recommendations would be due back to him in February. Then a decision of how to proceed will come from there. b. Disability Survey Results – The Campus Life/Culture Assessment Committee is working on a Counseling Survey. Offers have gone out for a FT and a PT counselor, if accepted both would start Oct 1st.
5. Next Meeting	All	The next meeting is Tuesday, Oct 4th at 12:30pm in the Coher Conference Room.